



**CITY COUNCIL AGENDA  
REGULAR MEETING  
CITY OF HALF MOON BAY**

**TUESDAY, JUNE 17, 2025**

**HYBRID MEETING (SEE NEXT PAGE)  
ADCOCK COMMUNITY CENTER  
535 KELLY AVENUE  
HALF MOON BAY, CA 94019**

**Robert Brownstone, Mayor  
Debbie Ruddock, Vice Mayor  
Patric Jonsson, Councilmember  
Paul Nagengast, Councilmember  
Deborah Penrose, Councilmember**

**7:00 PM**

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the Agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the Agenda and will have a maximum of three minutes to discuss their item. Those wishing to speak on a Public Hearing matter will be called forward at the appropriate time during the Public Hearing consideration.

**Please Note:** Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the Agenda are on file in the Office of the City Clerk at City Hall and the Half Moon Bay Library where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

<http://hmbcity.com/>

## HYBRID MEETING PARTICIPATION PROTOCOLS

*This meeting will be held in-person and via Zoom for public participation. Remote participation is provided as a supplemental way to provide public comment, but this method does not always work. The public is encouraged to attend in person to ensure full participation. Public comments may be made in-person or remotely via Zoom, and interpretation will be available. All Councilmembers and staff will participate in person. During any public comment portions, attendees may use the "raise your hand" feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on [pacificcoast.tv](http://pacificcoast.tv), and on Facebook at [www.facebook.com/cityofhalfmoonbay](https://www.facebook.com/cityofhalfmoonbay). Please click to join the webinar: <https://us06web.zoom.us/j/87674804231> or join by phone at 669-900-9128, using Webinar ID 876-7480-4231. If joining by phone, use \*9 to raise your hand, \*6 to mute and unmute.*

## ROLL CALL / PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

## PROCLAMATIONS AND PRESENTATIONS

NET PROGRAM GRADUATION

MIDCOAST COMMUNITY COUNCIL UPDATE

ONE SHORELINE PRESENTATION

HALF MOON BAY HISTORY ASSOCIATION PRESENTATION

## MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE

## REPORT OUT FROM RECENT CLOSED SESSION MEETINGS

## CITY MANAGER UPDATES TO COUNCIL

TOM COX RETIREMENT RECOGNITION

## PUBLIC FORUM

### 1. CONSENT CALENDAR

#### 1.A WAIVE READING OF RESOLUTIONS AND ORDINANCES

#### 1.B WARRANTS FOR THE MONTH OF MAY 2025

**Staff Recommendation:** Accept the warrants list for the month of May 2025.

[STAFF REPORT](#)

[ATTACHMENT](#)

#### 1.C APPROVAL OF MINUTES

**Staff Recommendation:** Approve the minutes from the May 6, 2025 Special and Regular City Council Meetings.

[ATTACHMENT](#)

**1.D SENATE BILL 1 LOCAL STREETS AND ROAD IMPROVEMENT PROJECT LIST FY 2025-26**

**Staff Recommendation:** Adopt a resolution approving the 2025 Pavement Management Project as the dedicated project for Road Maintenance and Rehabilitation Account (RMRA) Funding.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

**1.E SALARY SCHEDULE FOR THE INTERNATIONAL UNION OF OPERATING ENGINEERS STATIONARY ENGINEERS LOCAL 39 AFL-CIO, REPRESENTED MANAGEMENT TEAM MEMBERS, CONFIDENTIAL, AND NON-REPRESENTED EMPLOYEES**

**Staff Recommendation:** Adopt a resolution approving the FY 2025- 26 salary schedule representing a 3.0-percent increase to the base salary for the International Union of Operating Engineers Stationary Engineers Local 39 AFL-CIO, Represented Management Team Members, Confidential, and Non-Represented Employees, effective per the terms of the respective Memoranda of Understanding.

[STAFF REPORT](#)

[ATTACHMENT](#)

**1.F ANNUAL RENEWAL OF COMMUNITY DEVELOPMENT AGREEMENTS**

**Staff Recommendation:** Adopt resolutions authorizing the City Manager to execute professional service agreements through June 30, 2026, with: 1) 4LEAF, Inc. (4Leaf) for building plan check and inspection services in an amount not to exceed \$365,250; and 2) Metropolitan Planning Group (M-Group) for contract planning services in an amount not to exceed \$145,000.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

**1.G AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH COMMUNITY PLANNING COLLABORATIVE FOR WORK ON THE SAFETY ELEMENT UPDATE**

**Staff Recommendation:** Adopt a resolution authorizing the City Manager to execute an amendment of the Professional Services Agreement with Community Planning

Collaborative (CPC) to add \$30,000 for work on the Safety Element that began in July 2024 and will continue through March 2026.

[STAFF REPORT](#)

[ATTACHMENT](#)

#### **1.H ANNUAL RENEWAL OF PUBLIC WORKS CONTRACTS**

**Staff Recommendation:** Adopt resolutions authorizing the City Manager to execute professional service agreements with: 1) American Debris Box to provide portable toilet services Citywide in the amount of \$90,000; 2) Loral Landscaping for median maintenance in the amount of \$52,493; and 3) West Coast Arborists (WCA) for tree trimming and tree removal services in the amount of \$150,000.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

#### **1.I AMENDMENT NO. 1 TO CONTRACT WITH KARLA'S JANITORIAL, LLC. FOR JANITORIAL SERVICES**

**Staff Recommendation:** Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the contract with Karla's Janitorial, LLC. for City-wide janitorial services in the amount of \$198,404.

[STAFF REPORT](#)

[ATTACHMENT](#)

#### **1.J STONE PINE COVE BIOLOGICAL MONITORING AMENDMENT NO. 2**

**Staff Recommendation:** Adopt a resolution authorizing the City Manager to execute Amendment No. 2 to the Professional Services Agreement with Sunset Ecological Solutions in the amount of \$16,524, for a total not-to-exceed contract amount of \$76,324, to provide continued biological monitoring during construction activities at the Stone Pine Cove Affordable Housing Project through June 2025.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

## **1.K AGREEMENT WITH ABUNDANT GRACE FOR THE COASTSIDE CLEAN TEAM PROGRAM**

**Staff Recommendation:** Adopt a resolution authorizing the City Manager to execute a new program services agreement with Abundant Grace for coastal cleanup services in the amount of \$78,160 for FY 2025-26.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

## **2. ORDINANCES AND PUBLIC HEARINGS**

None.

## **3. RESOLUTIONS AND STAFF REPORTS**

### **3.A FISCAL YEAR 2025-26 RECOMMENDED OPERATING AND CAPITAL BUDGET**

**Staff Recommendation:** Review the Recommended FY 2025-26 Budget document and adopt resolutions to: 1) Establish the GANN Appropriation Limit for FY 2025-26; and 2) Approve the City's Investment Policy; and 3) Adopt the FY 2025-26 Annual Operating and Capital Budget.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

[ATTACHMENT 4](#)

### **3.B CITY COUNCIL PRIORITIES WORKPLAN FOR FY 2025-27**

**Staff Recommendation:** Receive a report and provide direction on Council Priority Setting for FY 2025-26.

[STAFF REPORT](#)

[ATTACHMENT](#)

### **3.C HALF MOON BAY BICYCLE / PEDESTRIAN ADVISORY COMMITTEE BY-LAWS AND APPOINTMENTS**

**Staff Recommendation:** Adopt a resolution approving changes to the Half Moon Bay Bicycle / Pedestrian Advisory Committee (BPAC) By-Laws and, by motion, make appointments to the Bicycle/Pedestrian Advisory Committee (BPAC) to fill scheduled vacancies.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

**COMMISSION / COMMITTEE UPDATES**

**FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS**

**CITY COUNCIL REPORTS**

**ADJOURNMENT**